



St. Mary's Catholic Church
 519th East Fourth Street
 Alton, IL 62002
 (618) 465-4284 / (618) 463-4637 fax



Vacation Bible School (VBS) Youth Volunteer Application:

Applicant Information

Name	
DOB	
Grade Level (Fall 2017)	
Cell Phone	

Availability

During which day(s) are you available for volunteer assignment(s)? Monday-Friday 8:00 am – 1:30 pm.

Monday, July 10, 2017

Tuesday, July 11, 2017

Wednesday, July 12, 2017

Thursday, July 13, 2017

Friday, July 14, 2017

VBS T-Shirt Size

Please check one:

YL (AS)

AM

AL

AXL

Parent or Guardian Information

Parent/Guardian Name(s)	
Home Phone	
Cell Phone	
Email Address	

Agreement and Signature

Please read and sign the following statement: I have read the Code of Conduct with my child and am in agreement. I understand that if my youth volunteer does not comply with the Code of Conduct, he or she may be asked to leave VBS and not return. In the event of dismissal due to non-compliance of the rules, I will be notified by Fr. John Luong, OMV. If necessary, I may need to make arrangements to pick up my volunteer early.

Applicant's Signature _____ Date: _____

Parent or Guardian's Signature _____ Date: _____

PLEASE COMPLETE BOTH SIDES



Code of Conduct for Middle and High School Youth Working or Volunteering with Children/Youth



To ensure the safety of the children/youth at St. Mary's Catholic Church, all student/youth volunteers, both middle and high school students, including students who are already 18 years old, who work or volunteer with children/youth in school or parish settings must receive training on these boundary guidelines before undertaking their ministry at St. Mary's Catholic Church and must sign this Code of Conduct form to verify that they understand their obligations.

Code of Conduct For Student Workers/Volunteers

I promise to strictly follow the rules and guidelines in this Code of Conduct. I understand that any action inconsistent with or failure to take action mandated by this Code of Conduct may result in my removal from my volunteer assignment.

As a student/youth volunteer, I will:

- Respect the priests, brothers, adults and supervisors with whom I interact.
- Safeguard at all times children or other youth entrusted to my care.
- Treat everyone with respect, loyalty, patience, integrity, courtesy and dignity.
- Take care to be positive, supportive and caring in my speaking, writing and actions with the children/youth.
- Avoid situations where I am alone with a child/youth.
- Use positive reinforcement rather than criticism or comparison when working with children/youth.
- Cooperate fully in any investigation of abuse of children/youth. Report suspected abuse to my supervisor, or if it involves my supervisor, report it to the pastor at the location.
- Be aware that young people can easily become infatuated with a young leader or an adult. If I sense that this is happening, I will not encourage it. I will make my supervisor or pastor aware of it so that the supervisor can resolve the matter, including reassigning me to other activities.
- Maintain appropriate physical and emotional boundaries with the children/youth.
- Dress appropriately and not wear any clothing with offensive messages or pictures.

As a student/youth volunteer, I will not:

- Endorse, during my ministry, any view contrary to the teachings of the Catholic Church.
- Commit an illegal or immoral act.
- Smoke or use tobacco products.
- Use, possess or be under the influence of alcohol or illegal drugs at anytime while volunteering.
- Verbally threaten or physically abuse anyone.
- Use profanity in the presence of children/youth.
- Use discipline that frightens or humiliates a child/youth.
- Touch a child/youth in a sexual, overly affectionate or other inappropriate manner.
- Sexually harass, request sexual favors from, or make sexually explicit statements to anyone.
- Place myself in a situation where my interaction with a child/youth cannot be witnessed.
- Participate in private visits, parties or other activities with the children/youth unless approved by my supervisor.
- Accept gifts from or give gifts to children/youth in my care without approval from my supervisor.
- Tolerate inappropriate or bullying behavior by a child/youth towards another child/youth.
- Fraternize with minors over the internet or through other forms of communication.

We, the undersigned, have read and understand the above Code of Conduct and will abide by them at all times. We also understand and agree the parent/guardian will be notified at the time of any infraction requiring dismissal from any work or volunteer assignment at the parish or other setting where the student is working or volunteering, and that he/she will be sent home immediately.

Print Name of Youth Volunteer: _____

Signature of Youth Volunteer: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____